

**PA 4-H Horse Program Development Committee**  
**April 10, 2006**  
**Phone Conference**  
**Minutes**

(Subject to approval at next meeting)

Members Present – Pat Comerford, Brian Egan, Patty Kelly, Duane Duncan, Lori Little, Sharon Jodon, Jim Sharp, Jackie Simon, Christine Corl, Lori Benner, and Donna Zang.

The meeting was called to order by Chairperson, Patty Kelly.

It was moved, seconded, and passed to accept the minutes of the January 11, 2006 meeting as distributed.

Treasurer's Report – The financial statement for the 4-H Horse Program Development Committee was reviewed. It was noted that District III has not yet cashed their \$800.00 educational reimbursement for 2005.

A review of the 2005 financial statement for the 4-H Horse Show indicates significantly increased costs for services provided by the Farm Show complex. These fees will need to be considered in preparation for the 2006 show. The stall contract for 2006 has not yet been finalized and it is likely that the cost for stalls will be higher. There will be a need to increase fees for the 2006 show to offset higher operating costs. The Development Committee will review State Horse Show fees at the May meeting. Increases will likely be made in all areas.

It was noted that the signatures on the checking account have been changed. Signers are Duane Duncan, Patty Kelly, and Jim Sharp.

It was moved, seconded, and passed to accept the treasurer's report.

Nominating Committee –Christine and Tammy Eichstadt are the nominating committee for the Development Committee membership election to be held at the April 21<sup>st</sup> Advisory Committee meeting. Suggestions for extension educators and volunteers were discussed. Lori Little indicated that she had compiled a list of interested volunteers from a previous Nominating Committee and thought that she had given it to Tom Murphy. It would be good to review the list for additional volunteer suggestions. It was also suggested that the list of registrants from the recent show management school be reviewed for potential nominees.

Christine and Tammy will follow up and contact potential nominees. Individuals that agree to accept the nominations need to be aware of the time commitment involved. Christine will discuss the responsibilities of committee members with the nominees as outlined in a recent e-mail from Pat.

In addition to the elected positions, there are still two appointed industry positions open. A few suggestions were discussed and other suggestions are needed for the appointed positions. Brian Egan's position as a Penn State representative will also need to be considered for filling since he has moved into a teaching position.

2006 Events – The committee was referred to the Calendar of Events for planned events. Dates for most of the regional clinics have been set and a few need to be finalized. There is a concern that with the limited amount of help currently available that it may become necessary to cancel some events. It was suggested that the Development Committee give consideration to funding an events

coordinator. We need more help to maintain current programs and develop new and existing programs and resources.

Pat is preparing a call for presentations for the 2007 Horse Leaders Forum. Please provide input to her on topics considered as priorities for presentations?

Horsemanship Skills Program – There was discussion on clinics that have been held recently or are planned for late spring/early summer and discussion on funding mini-grants for Horsemanship Skills programs at the county level. It was moved, seconded, and passed to plan for proposals for 2007 activities to be submitted in the fall of 2006 with grants awarded in early 2007.

There is a concern that we are going to have more requests for Level 3/4 tests and limited people to conduct testing. We may need to consider identifying additional Level 3/4 examiners. Not everyone is aware of testing opportunities. Currently there are no Level 4 riders enrolled in the 4-H program. We are still getting questions about when skills will be developed for driving and therapeutic. We will work on this as time and resources permit.

Acknowledgement of Risk and Insurance Issues – The committee will consider some wording modification for the Acknowledgement of Risk forms for 2007 as suggested by an equine attorney. Any comments or concerns with the forms need to be brought to the committee for review at the May meeting. The committee will take action on Directors and Officers insurance at the May meeting. Donna will pursue this and have the information for the meeting.

State Show Quota – It was moved, seconded, and passed to continue to use the same formula for determining the quota for 2006. New classes will have a quota of two per district.

Computer Program Changes – Pat previously distributed computer program changes for horse show entry data and asked for review by some committee members. Any suggested changes need to be forwarded to Vince Verbeke immediately since he will not be available in June. Pat will check with Vince to determine who we are to forward regional production entries to since the entry deadline is June 23.

Advisory Committee Agenda – The committee was asked to review the suggestions for the Advisory Committee meeting on April 21<sup>st</sup>. If anyone has any corrections to the Development Committee suggestions to the agenda they need to let Pat know immediately.

2006 Meeting Dates – Pat made a request to change the May 8<sup>th</sup> meeting date. Committee members are asked to hold May 10<sup>th</sup> as a potential meeting date. Pat will confirm the date for the May meeting. The fall meeting date is set for November 20<sup>th</sup>. It was suggested that the committee consider holding a conference call in early to mid-summer. Further discussion on this suggestion will be held at the May meeting.

Meeting adjourned.

Respectfully submitted,  
Donna Zang